

Important information on entry visa and residence permit

Bachelor students (starting in September 2025)

This document contains important information for international degree seeking students from all countries <u>except</u> the European Union/European Economic Area, US, Canada, Australia, New Zealand, Japan, and South Korea.

Students from the mentioned countries and exchange students should refer to other information sheets also available through our website (www.inholland.com).

Please read this information-sheet carefully.

Step 1: Apply through Studielink and upload the required documents to the Central Student Administration to meet admission requirements. **Deadline: 1st of May** Step 2: Apply for your visa via Selfservice. When all documents and payment are in order, Inholland applies for your visa with the Dutch Immigration office (IND). **Deadline: 15th of June** Step 3: Reply from the IND. Inholland sends you the necessary information. **Deadline: August** Step 4: You can collect the entry visa from the embassy in your home country. Step 5: Your arrival at Inholland. Deadline: before the orientation week (end of August)



Visa (MVV - Machtiging tot Voorlopig Verblijf)

To enter the Netherlands, you need to hold a valid entry visa, a so called "MVV". In addition, following your arrival in the Netherlands with this entry visa, you will receive your resident permit for the purpose of study (VVR).

Due to applicable regulations students cannot directly apply for a Dutch study permit, but must do so through the Dutch host university. The Central Student Administration of Inholland will take care of this application on your behalf, we charge an administration fee of €35 for this.

To start the MVV and VVR application through Inholland, you must have passed all university admission requirements. Please refer to our website through the following link: enrolment. After you passed all the entry requirements and submitted all the necessary immigration documents and transferred the applicable fees and deposits to Inholland, we will submit an MVV and study permit request to the Dutch Immigration Office (IND). Please note that incomplete applications will not be send to the IND.

If the request is approved, your MVV may be issued at the embassy in your home country within 2-6 weeks after submission. With this MVV you can travel to the Netherlands. After your arrival in the Netherlands the Central Student Administration will inform you about collecting your study permit. The International Office on campus will be able to inform you about all other formalities concerning your stay in the Netherlands.

<u>Note</u>: it is not permitted under any circumstances to enroll in a programme in the Netherlands when holding a tourist visa. Moreover, during the visa application procedure you are not allowed to be in the Netherlands.

Necessary documents for the MVV and VVR application

For the MVV application you will need to submit several documents to Inholland. After you've been accepted to Inholland and received an e-mail with instructions to apply for your MVV, you will be informed about which documents you need to send us.

As it may take you some time to gather all the necessary documents, we strongly advise you to start collecting the following documents:

- 1. A copy of your passport including all the pages which contain stamps and old stickers. Please note that the passport should still be valid for <u>at least 18 months</u> after arrival in the Netherlands, preferably valid for the entire period of the study
- 2. An original bank statement in your name or the name of your sponsor (proof of financial means for the Dutch Immigration Office, only applicable for students with a nationality that allows them to proof rather then transfer the financial means);
- 3. A criminal conduct statement (if applicable);
- 4. In case you wish to collect your visa (MVV) in another country than your home country: a copy of your residence permit of that country is required and must be valid for at least three months after collecting the visa (MVV).
- 5. A copy of the money transfer receipt demonstrating the transfer of funds to the Inholland bank account:
- 6. A portrait photo for your residence permit. The photo must comply with certain detailed and strict legal <u>requirements</u>. You will receive this in-depth information when you are in your Residence Permit application tile in your Selfservice.

All the above mentioned documents need to be stated in English, German, French or Dutch and may not be <u>older than 3 months</u>. If you are submitting documents in another language, they must be original documents and must be accompanied by a certified translation. During your application process you will also be informed about any other documents you might need to upload to us.

To retain your residence permit in subsequent years, you need to fulfill several requirements:

- Each year you will need to obtain 50% of your credits for one year. Excluding the extra requirement to not receive a Binding Study Recommendation in the first year of your study. Please read the Enrolment & Deregistration Rules Inholland University of Applied Sciences.
- You will need to have sufficient financial means at your disposal. Living expenses, tuition fee and health insurance must be proven each year.



Fees and payment

MVV and residence permit fees

The IND administration fee currently stands at €243. Inholland will assist you with the study permit procedure for an administration fee of €35. You need to transfer the IND fees and the administration fee, a total of €278, into the Inholland bank account. Inholland will transfer the €243 on your behalf to IND.

Health Insurance

Having a sufficient health and liability insurance for the time of your stay in the Netherlands is a prerequisite for the MVV application. Inholland will take out a compulsory health and liability insurance on your behalf for the first academic year (<u>Aon insurance</u>). The insurance will cover you from the 25th of August 2025 until the 31st of August 2026. It will be necessary for you to extend the insurance each year in order to retain your residence permit. The insurance fees for one year are approximately €692. Inholland will pay these fees on your behalf to Aon.

<u>Note</u>: The above mentioned costs for health insurances are indicative and may be subject to changes. The final amount will be communicated to you during your visa application. If you arrive before the 25th of August, please make sure that you are properly insured. Please also remember to take out sufficient travel insurance, if desired.

Financial means

Due to Dutch laws and regulations, international degree seeking students must demonstrate that they have sufficient financial means to cover all the study and living expenses in the years of their studies in the Netherlands. Based on these regulations you will need to demonstrate that you have an amount of at least €13.200 (monthly €1.100) at your disposal at the start of your studies at Inholland to cover the first year's living expenses.

Next to this amount you will need to pay for the costs of tuition fee (\leqslant 9.999), IND and Inholland administration fees (\leqslant 278) and health insurance fee (\leqslant 692). This will be a total amount of \leqslant 10.969

The total amount you will need to show the Dutch immigration Service is:

Living expenses €13.200
Fees €10.969
-----Total €24.169

Note: The above mentioned amounts are indicative amounts and may be subject to future changes.

Methods of Payment

International students may choose one of the following two methods to demonstrate sufficient financial means. The following amounts are indicative amounts and may be subject to future changes. Method 2 is the preferred method and will ensure easier and faster completion of this procedure.

- 1. Method 1 (total amount €10.969)
 - First you need to transfer an amount of €10.969 to the Inholland bank account. This amount is to cover the following fees:
 - Tuition fee (€ 9.999)
 - IND and Inholland administration fees (€278)
 - One-year health insurance fee (approximately €692)

Evidence of the remaining amount of €13.200 can be provided by sending us an **original** bank statement (including name, address and telephone number of the bank on it) demonstrating that the amount is freely available at your disposal in your, or your sponsors, bank account.



2. Method 2 (total amount €24.169)

Alternatively, you can choose to transfer the full amount of €24.169 (fees + deposit) into the Inholland bank account. Inholland will provide a copy of the bank statement demonstrating receipt of this amount to the Dutch Immigration office together with your MVV application materials. Inholland will then deduct all the related expenses (tuition fee, visa and initial residence permit fee and one-year health insurance fee) from the deposited amount. The remaining balance will be kept as a deposit until after you have arrived in the Netherlands and will be returned to you in two terms (September and December 2025) in your Dutch bank account.

Students with a Chinese, Indian, Pakistani, Afghan, Nepalese or African nationality

Due to technical difficulties with obtaining correct bank statements from these countries, Chinese, African, Indian, Nepalese, Pakistani and Bangladeshi students only have the option to transfer the total amount of €24.169 into the Inholland bank account as a deposit. Inholland will deduct all the related expenses (tuition fee, IND and Inholland fees and one-year health insurance fee) from this deposited amount, and the final balance will be kept as a deposit until after you have arrived in the Netherlands. This deposit will be returned to you in two terms (September and December 2025) in your Dutch bank account.

Return of your deposit when you cannot come after Inholland has applied for your MVV and resident permit: When Inholland has already sent in the application for your MVV and resident permit to the immigration office and for any reason whatsoever you are not able to start your study at Inholland, you will receive your deposit back in the account from which the amount was paid, minus the IND and Inholland administration fees of €278.

Please be aware that in the event of a refund due to cancellation of your studies, we are obliged to refund the amount paid to the same account number from which it was paid to us. This means that paying from an account that is not in your name and/or not under your control entails many risks. In addition, Dutch banks have additional requirements for international refunds to third parties. This can seriously delay and complicate the refund process. We therefore strongly advise you to only make payments to Inholland from accounts in your name and under your control. Should you nevertheless choose to pay via a third party, you are at all times personally responsible for any consequences of this decision.

Payment details

Please transfer the applicable amount to Inholland on the following bank account: <u>Please note that the bank may charges transfer costs</u>. <u>Please pay these costs separately!</u>

Account details

Account holders name: Hogeschool Inholland

Account number: 16.09.30.510 BIC: RABONL2U

IBAN number: NL 87 RABO 0160 9305 10

Bank details

Name: Rabobank
Address: Croeselaan 18
Postal code: 3521 CB
City: Utrecht

Country: The Netherlands

<u>Note</u>: When transferring the amount to Inholland, you must specify on the transfer your **first name** + **surname**, **student number** and the code **920**. Without these details Inholland will not be able to locate the transfer, and this will delay or obstruct the application of your MVV and resident perm



Additional information

Birth certificate

Although there is no need to submit a copy of your birth certificate during the MVV application, you will need to have an original, legalized birth certificate and an authorized translation in English, German, French or Dutch of this certificate before you come to the Netherlands. The reason for this is that the Dutch Embassy may ask for it when you collect your Dutch visa in your home country. In addition, the Dutch municipal government of the municipality where you will reside will require this certificate for registration in the municipal administration. You will need to inquire in your home country where to obtain your birth certificate. Please note that it may take several weeks to obtain your birth certificate, have it legalized and have it translated.

Legalization

Legalization of a document means that this has been given an official stamp and has been signed by the competent authorities. In many countries this is done by the Ministry of Foreign Affairs. This signature and stamp will need to be validated by a signature and stamp from the Dutch embassy in your home country. The cost at the Dutch embassy may vary in different countries.

Extra services

Apart from the MVV application on your behalf, we offer the following additional services of the "Welcome to Inholland Programme" free of charge, to make you feel welcome at Inholland University of Applied Sciences:

- Pick-up service from the train station or airport upon arrival in the Netherlands;
- Assistance registration at the City Council;
- Assistance with opening a bank account in the Netherlands.

For more information about the Welcome to Inholland Programme and questions regarding accommodation, please contact the International Office for questions regarding:

incoming@inholland.nlincoming exchange and degree students.outgoing@inholland.nloutgoing exchange students.housing@inholland.nlinternational students looking for accommodation.agreements@inholland.nlErasmus+ IIAs and non-EU agreements.

Further information

For more general information about the Dutch immigration procedures you may also want to check <u>here</u>.